



General Terms and Conditions for participation 17th International HLA and Immunogenetics Workshop

Dear colleagues,

We want to thank you for your interest in participating in the 17th International HLA and Immunogenetics Workshop (IHIWS). The goal of the 17th IHIWS is to advance Histocompatibility and Immunogenetics (H&I) research through the application of next generation sequencing (NGS) technologies, and to advance the development of NGS technologies tailored to meet the needs of the H&I community. The 17th IHIWS will study HLA and KIR genomics, define full length MHC sequences, map serologic epitopes and develop robust informatics for HLA and KIR research through the use of NGS, single antigen beads (SAB) and flow cytometry.

We have designed an electronic system for participant's registration that will serve to maintain communications and to allow the collection and data storage. Because this is a collaborative study we drafted policies regarding the use and scientific publication to acknowledge contributions made to this community effort by scientists, institutions and agencies.

Instructions for enrolling in the workshop can be found online at <http://ihiws.org/participation-guides>. Upon enrollment, each investigator will be assigned a unique 6 character labcode identifier that will link that investigator's samples, data, analyses and group/laboratory members. Members associated with the same labcode will have access to view and/or enter associated data.

Participants will be provided with descriptions and protocols related to the components/projects they wish to participate in. Participants may be asked to perform one (or more than one) proficiency tests on blinded samples prior to or when submitting the results of their project. In some instances, participants may be required to perform testing according to standardized SOPs with reagents provided by the Workshop organizers.

When requesting participation in a specific project, participants may be asked to complete a survey with specific information related to the project/component in which they wish to participate; this information may be used by the project chair to help the prospective participant choose the appropriate project. The corresponding Component Chair(s) will be notified of each Component/Project enrollment. Component/Project enrollees will be notified via email when their enrollment has been approved.

The specifics regarding the time of and format for data submission will be included in the description for each project. The 17th IHIWS will publish results, including genotype, phenotype, relevant clinical outcome and/or genomic polymorphism data derived from the testing of specimens from your laboratory. Publications may include presentation of selected data on the 17th IHIWS website (as determined by individual projects), on the Human MHC web database, dbMHC, administered by the NCBI, and in peer-reviewed manuscripts. Individual participants who publish 17th IHIWS data and



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results must acknowledge in those publications the 17th IHIWS and the contributions made by other investigators participating in their Project or Study. Specific data may be shared with enrolled 17th IHIWS participants who indicate interest in receiving such data. All participants who receive data must abide by the terms and conditions of the 17th IHIW, including the restrictions of publications of work based on data outside the scope of the Workshop.

All data submitted to the 17th IHIWS will be coded to insure subject anonymity. As part of the requirements of participation in this workshop, you and your laboratory certify that the samples and data you provide will not contain personally identifiable patient information and will not include "Protected Health Information" as defined under the Health Insurance Portability and Accountability Act (HIPAA).

By checking the Agreement box in the Enrollment Form, and as part of the Enrollment Process associated with the 17th IHIWS, you are agreeing to the terms and conditions in this document.

We are very much looking forward to your participation in the 17th IHIWS, and hope that together we can further advance HLA and Immunogenetics research via continued international collaboration.

Marcelo Fernandez-Viña, Ph.D.
17th IHIWS Chair
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